



STATE BANK OF INDIA

THIRUVANANTHAPURAM CIRCLE

TENDER NOTICE

INVITES TENDERS FOR

**ELECTRICAL SAFETY AUDIT FOR OFFICES/BRANCHES UNDER SBI
ADMINISTRATIVE OFFICE , KOTTAYAM**

**Last date for submission of Tender: 3.00 P.M. (IST) on
07.06.2024**

**Opening of Technical bid: 03:30 P.M. (IST) on
18.06.2024**

NIT NO. THI/AO KTM/SA/2024-25/001

**The Deputy General Manager (B & O)
State Bank of India
Administrative Office, Polachirakkal Chambers
Opposite Collectorate
Kottayam-686 002**

NOTICE INVITING TENDER

Tenders are invited from empanelled Electrical Auditors with SBI circle Office, Thiruvananthapuram, for conducting Electrical Safety Audit of Branches/Offices under SBI Administrative Office, Kottayam (Kottayam and Alappuzha Districts in the state of Kerala). All Empaneled Electrical Auditors can apply for Category X & Category Y. For Category Z, only Empaneled Electrical Auditor with accreditation for Energy Auditing shall be eligible. Proof for the same shall be enclosed along with Technical Bid

1	Validity of Tender	6 Months from the last date of opening of tenders.
2	Time of Completion of work:	45 DAYS.
3	Date of download of tender documents from Bank's web site http://www.sbi.co.in under "procurement news ".	From 07.06.2024 to 18.06.2024
4	Last date and time for submission of tender.	Date 18.06.2024 by 3:00 P.M.
7	Tender to be submitted at:	Technical bid (in cover - 1) and Price Bid (Cover-II) should be submitted to The Deputy General Manager (B & O) State Bank of India Administrative Office, Polachirakkal Chambers Opposite Collectorate Kottayam-686 002 on or before 3.00pm on 18.06.2024
8	Date and Time of opening Tenders: (Technical Bid)	Date: 18.06.2024 at 3:30 P.M. (IST) at above office address. Representatives of Bidder may be present during opening of Technical Bids. However Bids would be opened even in the absence of any or all the bidder's representatives. The officials of the tender opening committee is not available or any holiday declared on the tender opening date, tenders will be opened on next convenient working day.
9	Date and Time of opening Tenders: (Price bid)	Price bids (to be submitted in Cover – II) of technically qualified vendors will be opened on a later date after technical bid scrutiny .

9	Bidder Contact Details.	Bidder to provide following information. 1) Name of Company. 2) Contact Person. 3) Mailing address with Pin Code. 4) Telephone number and Fax number. 5) Mobile Number and E-MAIL.
10	Payments	No Advance payment. Will be released on successful completion of the Electrical Safety Audit and submission of satisfactory reports.
11	For any clarifications and drawings contact	Manager (Electrical Engg.) , SBI AO Kottayam Mob: 9447556127

- The SBI reserves the right to accept or reject any or all the tenders without assigning any reason whatsoever.
- Applicant must mention and quote separately for each category for which they wish to apply. Any body who are not technically eligible for Z category and in any case mention their offer for Z category, their offer will not consider for the aforesaid category irrespective of rates quoted by them
- SBI is not responsible for the late receipt of tender due to postal delay, strikes or any other reasons. The incomplete tender is liable to be summarily rejected and Bank reserves the right to accept or reject any or all tenders without assigning any reasons.
- Electrical Auditor must complete the safety audit as per the L1 rate during the 45 days time duration.
- The Auditor requires to furnish their GST number if applicable.

Sd/-

DEPUTY GENERAL MANAGER (B&O)

Note : This tender is an offline tender. There is no online price bid submission for this tender. Tenderers are requested to submit the tender in two bid system (Technical & Price Bid)

Cover 1 : Technical Bid : first 26 pages of tender document duly signed along with the required enclosures as mentioned in the tender document and sealed & super scribed with "Cover-1 Technical Bid for Electrical Safety Audit of SBI Branches / Offices under AO Kottayam"

Cover 2 : Price bid: Last 2 pages (Pg.No.27& 28) of the tender document duly filled, signed and sealed & super scribed with "Cover-2 Price Bid for Electrical Safety Audit of SBI Branches / Offices under AO Kottayam"

Cover 3 : Containing Cover 1 & 2 super scribed with "Tender for Electrical Safety Audit of SBI Branches / Offices under AO Kottayam"

TERMS AND CONDITIONS

1. The number of branches mentioned below is tentative.
2. After rate standardization the lowest rates will be advised to RBOs by SBI Administrative office, Kottayam and work orders will be issued from the respective RBOs as per the tender terms and conditions.
3. Successful vendors should be prepared to execute the Electrical audit at the agreed rates as and when orders are placed during the validity period of the tender.
4. The tender rates shall be valid for a period of 6 months from the date of opening of the tenders.
5. All pages of the tender document shall be signed by authorized signatory and stamped.
6. All corrections shall be duly signed and stamped. Bids received after the above date/time will not be considered.
7. SBI reserves the right to reject the offer without assigning reason or whatsoever. SBI also reserves the right to distribute and execute the work at the L1 rate through the L2, L3 & L4 vendors upon their willingness. The ratio of work distribution among L1, L2, L3, L4 vendors are in the ratio 50:25:15:10 if necessary. The distribution ratio may be suitably modified if any of the L2, L3, L4 vendor not shown their willingness to execute the work at L1 rate.
8. **Please enclose the list of technical staff with contact addresses, telephone numbers and those staff members should be qualified enough to conduct safety / energy audit as per the empanelment done by Bank for the mentioned work. Staffs without proper qualification will not be allowed to conduct safety audit.**
9. Conditional tenders are not acceptable.
10. The Electrical safety auditor or firm must arrange for the conveyance, lodging expenses, men and material required for conducting the safety audit at their own cost.
11. Adequate care should be taken by the electrical auditor during the verification, measuring and recording of the data.
12. Any damage to the Bank's property, equipment's under testing and measurement during the electrical fire safety audit will be charged to the electrical auditor and bank will not be responsible for any damages caused to the electrical auditor men and material during the work.

13. Bank is not responsible for accidental injury of any of the operating personnel involving in the audit procedure. Personnel should be well trained and should have adequate Knowledge in electrical safety aspects and handling of electrical equipment's.

14. All the rates quoted against each category as per the Price bid format in Annexure D must include Conveyance, Lodging expenditure required for men and material. GST will be paid extra as per the actual.

15. The Electrical auditor must submit the copies of audit reports each to the respective Branch, Regional Managers(RBOs in Kottayam/Alappuzha/Pala/Mavelikkara), Chief Manager (HR and Admn:), Administrative Office, Kottayam), and Assistant General Manager(P&E) SBI LHO Thiruvananthapuram.

16. After the completion of Electrical Audit, the visit and Electrical Audit report with copy of electricity bill and Photo graphs of main installations pertaining to that office/branch with the acknowledgement of the Branch official, Invoice shall be submitted to the SBI AO Kottayam for forwarding to respective Regional Office of SBI for the payment.

17. The copy of the contact number, ID card and authorization letter of the auditing person(s) must be submitted to CM (HR and Admn:) SBI,AO Kottayam/AGM (P&E) Thiruvananthapuram well in advance for necessary co-ordination. Shut down required if any may be intimated to branch in advance. The auditor person shall be honest ,well behaved and skilled.

18. Payment will be made at respective Branches/Regional Offices after successful completion and submission of Electrical safety audit reports duly acknowledged by the branch in complete form along with the proof such as photographs of the audited premises during course of the work as detailed in point 15 &16. No advance is payable .

19. Over writing should be avoided and all corrections should be duly signed.

20. No inconvenience should be caused to staff/customer during working hours.

21. SBI reserves the right to allocate any region or branch as per their requirement of SBI Administrative Office, Kottayam to the Empanelled Auditors at the L1 rate.

22. SBI reserves the right to cancel the work order issued to the electrical Auditor at any stage in the event of Non response, Non commitment and Non completion of the assigned task as per tender terms and conditions.

23. The Electrical Auditor must submit the soft copy of the report to agmpre.lhotri@sbi.co.in and hard copy to Electrical Engineer at SBI Local head office, Thiruvananthapuram and Electrical Engineer AO Kottayam

24. Upon the non-successful submission of report in required format in five copies as detailed in point 15,24 SBI reserves the right to reduce the fees payable to the vendor .

25. If the SBI observes that the Auditor has not completed the task upto its satisfaction, SBI reserves the right to ask for re-auditing the premises without any additional payment.

26. Time allowed for completion of work after the allotment of Branches is 75 days from the day of issue of Work order. Time is the essence of the Contract. Delay will be penalized suitably @1/2 % per week of delay.

Date:
Place:

Accepted/Not accepted
Applicant's Signature and stamp

SCOPE OF WORK FOR ELECTRICAL SAFETY AUDIT

- a. Physical inspection of the Bank premises with reference to applicable Indian standards, Indian Electricity Rules and other relevant codes of Practice & identifying electrical fire hazards (shocks, fires, etc.) and also as per Kerala Electrical Inspectorate and KSEB Ltd Guidelines.
- b. Review of protection devices such as MCCB/MCB/ELCB system of the electrical installation and whether the performance is satisfactory or not.
- c. Review of adequacy of Wires/Cable sizes based on actual load current measurements, Insulation resistance, tightness of terminations.
- d. Review of electrical accidents to identify root cause of the accidents, if happened any, review the EPM (Electrical Preventive Maintenance) program if any, in the Bank Premises to suggest recommendations as per applicable standards.
- e. To evaluate the earthing system (installation and maintenance) in the plant based on IS 3043 and to suggest recommendations including the measurement of Earth resistance.
- f. Check for any loose contacts at the mains switches, DB, Switch boards etc after opening the same.
- g. Inspection of UPS and batteries for its adequacy in the capacity for the load requirement of the branch.
- h. Reliability of the electrical distribution system with the equipment's like air conditioners, UPS's, Generators etc. Checking whether the AMC of these items are in place.
- i. Evaluating whether the demand load is within the sanctioned load with proper load balancing.
- j. Verification of the operation of system room Air conditioners with timer mechanism.
- k. Report must consist of your Observations on account of the Electrical fire safety and various Measures suggesting for the improvement of the safety existing systems.
- l. Preparation of Safety audit report and submission within the completion period with non-scale layout of the branch including denomination of the areas used by you for auditing. Report must consist of the single line diagram of existing electrical system including marking the position of critical faults needing immediate attention.

m. Review of the Existing condition of the HT transformer, Substation, Main panels, Load break switch.

n. Thermo graphic images of DB's, panel boards shall be enclosed with the report for Category-Z branches. In case of branch with HT substation , All the details of branch and HT substation should be audited.

The Deputy General Manager (B & O)
State Bank of India
Administrative Office, Polachirakkal Chambers
Opposite Collectorate
Kottayam-686 002

ELECTRICAL / FIRE SAFETY AUDIT FOR OFFICES/BRANCHES UNDER
SBI ADMINISTRATIVE OFFICE, KOTTAYAM

(Invariably respond to all the following parameters/aspects. Do not delete or add any parameter from/to this list.)

SNo	Parameter	Your Response
1	Whether agreeable to all the terms and conditions expressed by the SBI?	Yes / No
2	Whether agreeable to the payment norms of the SBI?	Yes / No
3	Whether agreeable to execute Electrical safety audit for number less than indicated in this tender in case of need at any point of time, during period of contract	Yes / No
4	Whether agreeable to execute all the parameters as per the enclosed check list for Electrical fire safety audit	Yes/ No

** please strike off whichever is not applicable.

We have read and understood all the terms and conditions stipulated by the Bank and do hereby agree to each and every item indicated therein.

Dated this _____ day of _____ 2023.

COMPANY SEAL
(Name & Address of the Company)

ELECTRICAL SAFETY AUDIT FOR OFFICES/BRANCHES UNDER SBI ADMINISTRATIVE OFFICE, KOTTAYAM

APPLICATION FOR ELECTRICAL AUDITORS FOR CONDUCTING SAFETY AUDITS FOR VARIOUS SBI OFFICES/BRANCHES

Annexure –A

1.	Name of the Firm / Electrical Safety Auditors	
2.	Address	
3.	Telephone nos. including Mobile no.	
4.	Fax No. & e-mail Id	
5.	List of Technical Personnel employed for the task.	
6.	List of other Staff	
7.	Banker's Name	
8.	GST Registration number	

Date:

Signature of authorized signatory with seal

Place:

ANNEXURE – B

FORMAT FOR ELECTRICAL SAFETY AUDIT

NAME OF BRANCH

BRANCH CODE & REGION	
DATE OF INSPECTION	
AREA OF BRANCHSq FT/Sq.Meter
KSEB CONSUMER NO	
KSEB SECTION AREA WITH TELEPHONE DETAILS	

ELECTRICAL DETAILS

SL. NO	PARTICULARS	DEMAND / VALUE
1	SANCTIONED LOAD	
2	AVERAGE USED LOAD	
3	AVERAGE POWER FACTOR	
4	PEAK LOAD	
5	CONNECTED LOAD	
6	MONTHLY AMOUNT OF ENERGY BILL (APPROX)	
7	TOTAL TONNAGE OF AIRCONDITIONERS IN BRANCH	
8	DETAILS OF ACS WHICH ARE MORE THAN 10 YEARS OLD(Type, Tonnage and Quantity)	
9	WHETHER LIGHT FIXTURES IN THE BANK ARE OF LED TYPE	YES / NO
10	DETAILS OF LIGHT FITTINGS WHICH ARE NOT LED(Wattage & Quantity)	

LIST OF MAJOR EQUIPMENTS & DEVICES

SL. NO	DESCRIPTION	STANDARD WATTAGE	INVENTORY FLOOR WISE		TOTAL WATTAGE (KW)
			I st	ii nd	
1					
2					
3					
4					
5					
6					
	TOTAL LOAD(KW)				

*Fill up all the column shown below in detail

SI No.	Check points	Presents Status detailed description shall be provided	Rectifications proposed. Detailed description shall be provided	Observations/ Comments in Details
1	Whether demand load is less than the sanctioned load			
2	Whether penalty is being imposed on electricity bills(I may be ascertained from the electricity bill of June/July /Aug/Sep			
3	Whether additional electrical load is required from power distribution company			
4	Whether Lightning arrestor is provided for Multi stored building			
5	Whether DB's are properly covered if not specify the DB			
6	Whether Electrical equipment's of pantry are properly connected to plug socket arrangement with MCB			

7	Whether panel boards and distribution boards were opened and checked for overheating, loose contact, blackening etc by the electrician who undertake the preventive maintenance.			
8	Whether branch has arrangement for periodical maintenance if so name, contact no and address			
9	General condition of AC's water cooler, water filter etc..			
10	Whether preventive maintenance of equipment is carried out by skilled license holder electricians			
11	Whether the contact numbers of persons, electricians, power distribution co, generator etc. are available with Guard Room ?			
12	Whether Load is balanced in all phases to avoid unbalancing of phases (specify load in Amps R, Y B Phases)			R-----A Y-----A B-----A
13	Whether the sizes of cables/wires are of adequate rating and gauge a. Incoming b. UPS c. PDB d. AC e. LDB f. Electrical gadgets			
14	Whether cables are properly terminated			
15	Whether existing MCB /MCCB/ELCB provided are of adequate rating			
16	Whether MCCB/MCB/ELCB provided in Distribution boards are functioning properly .If not give details in observation column			
17	Whether all plug points are provided with proper earth lead			
18	General Condition of Electrical wiring and type of electrical wiring Open/concealed			
19	Whether single isolating switch is available for the premises and separate switch for the AC in system			

	room, UPS provided at the branch for switching off the non-essential loads at premises during the night			
20	Whether ELCB is provided for Glow sign board			
21	Whether system room AC's and glow sign boards are provided with timer mechanism of adequate rating and functioning properly.			
22	Whether UPS room is properly ventilated and isolated from printer room, system, record room			
23	Whether UPS output is provided for CCTV , Fire alarm system and emergency loads			
24	Condition of Electrical panel room and UPS room and whether properly well-kept and presence of inflammable items including papers cleaning materials if any present may be mentioned clearly in the report			
25	Any hanging/unprotected loose electrical live wires inside the branch premises			
26	Whether power supply to Locker, strong rooms, record/Stationary are disconnected by the removal of three core wire and plug arrangement			
27	Condition of earthing with meggered values and whether meggered resistance values are within the standards –furnish the meggered values			
28	Condition of HT transformer, Breaker, Power cables, Load break switch			
29	Whether Cos is of proper capacity specify the capacity in observation column			
30	Whether DG sets neutral and body are independently grounded			
31	Whether AC points are at easily accessible height			
32	Whether Air conditioners, stabilizers are functioning properly. Please specify the Quality and type of			

	stabilizer			
33	Whether AC's and UPS systems are under AMC			
34	Readings for Incoming Voltage and Current at peak hours between 11.00AM to 3.00PM as per the below format			
35	General condition of Main Switch, Electric Meter Board and , Change Over Switch .			
36	Whether light provided in electrical rooms/operation areas is sufficient / adequate for easy operation & maintenance works			
37	Whether Emergency light/UPS light is provided in Electrical rooms			
38	Whether pump room is maintained dry in good condition			
39	Whether water seepage is observed near any of the Electrical equipment and wirings			
40	Whether paper ,old material or any other scrap kept near DB/panels/UPS/Batteries etc. If so whether they are kept atleast 3 feet distance from Electrical points/switch/junction boxes			
41	Whether proper arrangement for ventilation of panel room/electrical room/UPS room is provided			
42	Whether diesel ie inflammable materials are safely stored			
43	Whether the contact numbers of persons, electricians, power distribution co, Generator vendor etc are available with guard and other staff and displayed?			
44	Whether Earth pits are provided and connected /Earthing report is provided by the Electrical contractor or licensed electrician			
45	Whether Earthing for body and Neutral are provided for DG sets			
46	Whether Neutral to earth voltage is within permissible limits			
47	Combustible leaf, litter/waste papers etc. in and around the branch is removed / cleaned periodically?			

48	All disposable records, broken furniture etc accumulated at the premises have been cleared			
49	In the pantry/canteen LPG is used (Yes/No)			
50	Whether Exhaust fan is installed in UPS room			
51	Are fire extinguishers available in the following work area and clearly marked and accessible? A. System/UPS Room- Co2(3 Kg/4.5Kg)x2 B. Banking Hall- Water Co2 type C. Stationary Room – Water CO2 type			
52	At least two 6Kg ABC capacity fire extinguishers are placed near the Diesel Generator?			
53	Capacity Make and number of UPS installed at the Branch			
54	Whether branch is provided with DG sets and its general condition if so specify the capacity in KVA			
55	Whether the approved drawing and energization sanction of DG set is available with branch			

Parameter	Test Point	Reading	Standard Range	Observation
Voltage at Incoming point	Between phases, Between Phase and neutral, N-E			
Current at Incoming point	R phase Y phase B phase Neutral			
Frequency				
Power factor				

The above observations are true and actually recorded by me.

Place :
Date :

**Signature &
Stamp**

FOR HT SUBSTATION

Annexure –C

Name of Branch /Office.....

ELECTRICAL DETAILS

SL. NO	PARTICULARS	DEMAND / VALUE
1	SANCTIONED LOAD	
2	CONNECTED LOAD	
3	BILLING DEMAND	
4	MAXIMUM DEMNAD (preferably April/May/June months)	
5	PEAK LOAD/PF VALUE AS MENTIONED IN ELECTRICITY BILL (preferably April/May/June months)	
6	MONTHLY AMOUNT OF ENERGY BILL (APPROX)	
7	KSEB CONSUMER NO,SECTION AREA WITH TELEPHONE NO	
8	TOTAL TONNAGE OF AIRCONDITIONERS IN BRANCH	
9	DETAILS OF ACS WHICH ARE MORE THAN 10 YEARS OLD(Type, Tonnage and Quantity)	
10	WHETHER LIGHT FIXTURES IN THE BANK ARE OF LED TYPE	
11	DETAILS OF LIGHT FITTINGS WHICH ARE NOT LED (Wattage, Quantity)	
12	CAPACITY OF SUBSTATION AND VOLTAGE	

SI No	Description	Present Status	Observation / Comments
1	Whether permission of substation and DG set are available and copies of the same are available at Substation		
2	Whether Electric shock treatment charts Electrical and fire safety charts and single line diagram are displayed?		
3	Whether emergency contact numbers of Fire station, Health		

	center, Power distribution Co etc are displayed at substation and control room		
4	Whether electrical danger (fig of skull & cross bones, 440 V/ 230V) is provided on Main Electrical panel/electrical room/operating areas		
5	Safety Materials like Fire extinguisher, Sand Buckets, Rubber Mats, Hand Gloves, First Aid Box etc. are available in Substation.		
6	Whether the inspection of Substation/DG set/Lift is done once in a year and inspection fees paid well in time? Details of letter showing		
7	Whether the observations by Electrical inspector during his last visit have attended?		
8	Whether preventive maintenance of Breakers, Transformers, Panels etc is carried out as per schedule		
9	Whether contract for Maintenance of transformer/Breaker etc are given to respective manufacturer?		
10	Whether (I) The Maintenance contractor has "A" class Electrical contractors license as per prevailing guide lines of the concerned state/Central govt> (II) The workmen/Technicians possess the wire men/Electricians license ?		
11	In case of outdoor substation (I) Whether the stone gities provided in substation yard? (II) Whether the Substation structure fencing boundary is provided, painted and well maintained?		

12	Whether proper nomenclature and painting is done on Electric panels and earthing pits?		
13	Whether Earthing test reports are provided by the Electrical contractor		
14	Check last date of oil BDV test and confirm the BDV value whether permissible or not?		
15	Whether mechanical and Electrical interlocks of critical equipment's are working or not?		
16	Operating manuals for critical equipment's like transformer, breaker etc are available on site or not?		
17	Whether Automatic power factor control (APFC) panel is provided or not & pf value is maintained within limits?		
18	Whether any penalty is imposed in electricity bill for poor pf value or any incentive are getting in Electricity bills for maintaining the PF value		
19	Whether the Maintenance staff wear shoes and they are well dressed		
20	Whether some training/meeting with maintenance staff about safety challenges is arranged at least half yearly		
21	Thermographic Observations on thermo graphic images at Electric panels. & Distribution boards.(please upload the thermographic images on the system)		

The above observations are true and actually recorded by me.

Place :
Date:

Signature
Name of the Auditor
Name of the Agency
Supervisor's valid License No.
Stamp

LIST OF BRANCHES /OFFICES

Sl.No.	Branch Code	Name of Branch / Office	Region
1	70997	AO KOTTAYAM	0
2	14919	RBO 1 KOTTAYAM	0
3	61007	RBO 2 KOTTAYAM	0
4	61008	RBO 3 KOTTAYAM	0
5	14918	RBO 4 ALAPPUZHA	0
6	61009	RBO 5 ALAPPUZHA	0
7	4395	MANNANAM	1
8	8620	KAIPUZHA	1
9	8633	THIRUNAKKARA	1
10	10113	M C ROAD ETTUMANOOR	1
11	12882	AYARKUNNAM	1
12	14369	KALATHIPADY	1
13	15787	SPBB KOTTAYAM	1
14	62291	NRI BRANCH KOTTAYAM	1
15	70101	KOTTAYAM- CIVIL STATION	1
16	70111	MEDICAL COLLEGE- KOTTAYAM	1
17	70112	ATHIRAMPUZHA	1
18	70114	ETTUMANOOR	1
19	70116	KUMARAKOM	1
20	70119	NEENDOOR	1
21	70122	PUTHUPALLY	1
22	70128	CHINGAVANAM	1
23	70217	PALLOM	1
24	70222	KANJIKUZHAY	1
25	70223	THIRUVARPU	1
26	70232	AYMANAM	1
27	70343	VADAVATHUR	1
28	70377	KARIPPUHATTU	1
29	70379	KODIMATHA	1
30	70431	PEROOR	1
31	70471	MANGANAM	1
32	70473	AMMANCHERRY	1
33	70484	KOTTAYAM- C M S COLLEGE CAMPUS	1
34	70489	ARUMANOOR	1

35	70492	COLLECTORATE BRANCH KOTTAYAM	1
36	70510	PARIYARAM	1
37	70652	S M E KOTTAYAM	1
38	70669	M. G. UNIVERSITY CAMPUS BRANCH	1
39	70677	KUMARANALLOOR	1
40	70732	NAGAMPADAM	1
41	70820	DEVALOKAM	1
42	70854	CHUNGAM	1
43	70952	THELLAKOM	1
44	71264	KUTTICKAL	1
45	3104	CHANGANACHERRY ADB	2
46	8603	CHANGANACHERRY TOWN	2
47	8624	KANGAZHA	2
48	10696	CATHEDRAL JUNCTION KANJIRAPPALLY	2
49	12859	KODUNGOOR	2
50	13665	PAMPADY	2
51	16824	POMKUNNAM TOWN	2
52	70103	CHANGANASSERY	2
53	70105	ERUMELY	2
54	70106	KIDANGOOR	2
55	70107	PAIPAD	2
56	70108	PAMPADY TOWN	2
57	70110	VAKATHANAM	2
58	70115	KANJIRAPALLY	2
59	70117	MANIMALA	2
60	70118	NEDUMKUNNAM	2
61	70131	KOOTTICKAL	2
62	70133	MUNDAKAYAM	2
63	70137	PONKUNNAM	2
64	70230	CHANGANASSERY- INDUSTRIAL ESTATE	2
65	70233	MANARCAUD	2
66	70247	SBI PALLICKATHODU	2
67	70262	KURICHY	2
68	70284	MAMMOOD	2
69	70349	MATTAKKARA	2
70	70360	ELAMGULAM	2

71	70363	KOOROPADA	2
72	70366	MUNDATHANAM	2
73	70370	THURUTHY	2
74	70376	EDAYARIKAPUZHA PATHANAD	2
75	70380	KORUTHODE	2
76	70385	THRIKKODITHANAM	2
77	70394	S. B. COLLEGE CHANGANASSERY	2
78	70398	CHENGALAM	2
79	70400	KOODALLOOR	2
80	70414	MADAPPALLY	2
81	70417	CHAMANPATHAL- VAZHUR	2
82	70426	KARUKACHAL	2
83	70429	PUNCHAVAYAL	2
84	70430	THEKKETHUKAVALA	2
85	70432	THIRUVANCHOOR	2
86	70485	MEENADOM	2
87	70529	POOVATHILAPPU	2
88	70862	MUKKOOTTUTHARA	2
89	70953	PULICKALKAVALA	2
90	71183	THOTTAKKADU KOTTAYAM	2
91	4548	VELLOOR	3
92	8595	ARUNOOTIMANGALAM	3
93	8613	ERATTUPETTA	3
94	8637	KURUMANNU	3
95	8657	PALAI TOWN	3
96	8672	THIDANAD	3
97	8682	ULLALA (VAIKOM)	3
98	11920	KURUPPANTHARA JUNCTION	3
99	12881	KURAVILANGAD	3
100	14701	CHURCH JUNCTION THALAYOLAPARAMBU	3
101	70113	ERATTUPETTA TOWN	3
102	70120	PALAI	3
103	70121	POOVARANY	3
104	70123	RAMAPURAM	3
105	70124	UZHAVOOR	3
106	70125	VAIKOM	3

107	70127	VECHOOOR	3
108	70130	KALAKETTY	3
109	70134	MONIPALLY	3
110	70136	KURUPPANTHARA	3
111	70138	MELUKAVUMATTOM	3
112	70231	THALAYOLAPARAMBU	3
113	70234	MARANGATTUPALLY	3
114	70341	TEEKROY	3
115	70350	BHARANANGANAM	3
116	70354	KULASERKHARAMANGALAM	3
117	70364	KOZHUVANAL	3
118	70416	ANTHINADU	3
119	70423	SOUTH KALLARA	3
120	70427	KADUTHURUTHY	3
121	70444	VELIYANNOR	3
122	70446	KOTHANALLUR	3
123	70479	T. V. PURAM	3
124	70480	PLASSANAL	3
125	70501	CHAKKAMPUZHA	3
126	70521	KOZHA	3
127	70539	VALAVOOR	3
128	70727	KADAPPATTOOR	3
129	70869	PERUVA	3
130	70954	KANAKKARY	3
131	70976	PIZHAKU	3
132	71186	MUTHOLY	3
133	71215	VAYALA- NELLIKUNNU	3
134	802	ALAPPUZHA	4
135	3054	ADB ALLEPPEY	4
136	3106	MULLAKKAL	4
137	5046	BAZAR ROAD CHERTHALA	4
138	6982	AROOR	4
139	8187	KOMMADY	4
140	8550	KAINADY	4
141	8589	N.H.47 ALAPPUZHA	4
142	8593	ARTHINKAL	4

143	8622	KALAVOOR	4
144	8639	SOUTH KUTHIATHODE	4
145	9152	CIVIL STATION ALLEPPEY	4
146	11916	CHERTHALA SOUTH	4
147	12873	KAICHOONDI	4
148	12874	KALARCODE	4
149	13406	TEMPLE ROAD AMBALAPUZHA	4
150	70075	ALAPUZHA TOWN	4
151	70081	CHERTHALA	4
152	70082	AMBALAPPUZHA	4
153	70084	SBI CHAMPAKULAM	4
154	70097	RAMANKARY	4
155	70215	PUNNAPRA	4
156	70229	KAVALAM	4
157	70267	PATTANAKAD	4
158	70275	VANDANAM- T. D. MEDICAL COLLEG	4
159	70298	POOCHAKAL	4
160	70299	SPL BR FOR WOMEN ENTREPRENEURS MUHAMMA	4
161	70317	PATHIRAPPALLY	4
162	70318	HIGHWAY AROOR	4
163	70358	PULINCUNNOO	4
164	70396	ALAPPUZHA- DIST. COURT ROAD	4
165	70421	ALAPPUZHA- VADAICANAL	4
166	70435	PERUMPALAM	4
167	70483	VARANAD	4
168	70513	AROOKUTTY	4
169	70528	PAZHAVEEDU- THIRUVAMPADY	4
170	70536	THYCATTUSSERY	4
171	70583	AVALOOKUNNU	4
172	70659	S M E ALAPPUZHA	4
173	70960	ERAMALLOOR	4
174	71015	PBB CHERTHALA	4
175	71016	PBB ALAPPUZHA	4
176	71084	THEKKEKARA	4
177	5625	CHENGANNUR	5
178	5626	KAYAMKULAM	5

179	6399	PALLICKAL	5
180	8645	MAVELIKKARA	5
181	10596	HARIPAD TOWN	5
182	12315	KOLLAKKADAVU	5
183	20782	MC ROAD CHENGANNUR	5
184	70076	KARTHIKAPALLY	5
185	70078	KAYAMKULAM TOWN	5
186	70085	CHENGANNUR TOWN	5
187	70086	HARIPAD	5
188	70088	MANNAR	5
189	70089	MAVELIKKARA TOWN	5
190	70091	NOORANAD	5
191	70092	PAYIPAD	5
192	70095	VENMONY	5
193	70096	EDATHUA	5
194	70260	PALLIPAD	5
195	70271	THAMARAKULAM	5
196	70274	KURATHIAD	5
197	70304	CHENNITHALA	5
198	70365	MELPADAM	5
199	70412	PULIYUR	5
200	70436	KARIPUZHA	5
201	70439	ENNAKAD	5
202	70440	DANAPADY	5
203	70448	ARTHICHERY	5
204	70449	KOCHALUMOODU	5
205	70467	CHARUMOOD	5
206	70468	VALLIKUNNAM	5
207	70474	KOZHUVALLUR	5
208	70475	PURAKKAD	5
209	70551	KANDALLOOR	5
210	70689	N R I BRANCH MAVELIKKARA	5
211	70822	KATTANAM	5
212	70874	KAREELAKULANGARA	5
213	70934	CHETTIKULANGARA	5
214	70961	KUTTITHERUVU	5

215	71011	PBB KAYAMKULAM	5
216	71012	PBB MANNAR	5
217	71076	KARAKKAD	5
218	1891	KOTTAYAM	7
219	70102	KOTTAYAM TOWN	7
220	15067	C A C KOTTAYAM	8
221	10724	RASMECC CHANGANACHERRY	8
222	16997	RACPC KOTTAYAM	8
223	61047	RASMECCC MAVELIKKARA	8
224	61048	RASMECCC ALAPUZHA	8
225	61064	SMECCC KOTTAYAM	8
226	70902	RASMECCC PALA	8

The above list is tentative .

Annexure –D

**ELECTRICAL SAFETY AUDIT OF BRANCHES / OFFICES UNDER SBI
ADMINISTRATIVE OFFICE, KOTTAYAM**

PRICE BID

Category – X (For Branches / Offices having a connected load upto 30 kW

(Price to be quoted is for a single Branch / Office under AO Kottayam)

Sl. No.	Item Description	Rate per Branch / Office (Excluding GST)
1	Charges for conducting the Electrical Safety Audit of Branches/Offices under AO Kottayam strictly as per the format, terms and conditions and scope of work as per this tender document. (upto 30kW)	

Total Amount in Words : Rupees.....

Category – Y (For Branches / Offices having a connected load from 31 kW to 60 kW)

(Price to be quoted is for a single Branch / Office under AO Kottayam)

Sl. No.	Item Description	Rate per Branch / Office (Excluding GST)
1	Charges for conducting the Electrical Safety Audit of Branches/Offices under AO Kottayam strictly as per the format, terms and conditions and scope of work as per this tender document. (31 to 60 kW)	

Total Amount in Words : Rupees.....

Category – Z (For Branches / Offices having a connected load above 60 kW and / or premises with own substation (HT Consumer) (Price to be quoted is for a single Branch / Office under AO Kottayam)

Sl. No.	Item Description	Rate per Branch / Office (Excluding GST)
1	Charges for conducting the Electrical Safety Audit of Branches/Offices under AO Kottayam strictly as per the format, terms and conditions and scope of work as per this tender document. (above 60kW or HT Consumer)	

*For Category Z, only Empaneled Electrical Auditor with accreditation for Energy Auditing shall be eligible

Total Amount in Words : Rupees.....

Notes :

- TDS at applicable rates for 'Technical Services' will be deducted from the bills.
- Connected load of Branch / Office means connected load mentioned in the copy of latest electricity bill pertaining to that Branch / Office, for the purpose of making payment to the Electrical Safety Auditor a copy of electricity bill also submitted along with final bill.
- There are about 226 Branches / Offices under AO Kottayam (Numbers given are tentative and subject to change without prior notice).

Note : This tender is an offline tender. There is no online price bid submission for this tender. Tenderers are requested to submit the tender in two bid system (Technical & Price Bid)

Cover 1 : Technical Bid : first 26 pages of tender document with required enclosures mentioned in the tender document duly signed and sealed & super scribed with "Cover-1 Technical Bid for Electrical Safety Audit of SBI Branches / Offices under AO Kottayam"

Cover 2 : Price bid: Last 2 Pages (Pg.No.27 & 28) of the tender document duly filled, signed and sealed & super scribed with "Cover-2 Price Bid for Electrical Safety Audit of SBI Branches / Offices under AO Kottayam"

Cover 3 : Containing Cover 1 & 2 super scribed with "Tender for Electrical Safety Audit of SBI Branches / Offices under AO Kottayam"